

## Minutes APA Division 15 Executive Committee Online Meeting

Feb. 11<sup>th</sup>, 2015 from 12:00 – 2:15pm EST.  
Via Google Hangout

Submitted by: Ji Hong (Secretary)

**Board Members Present:** Karen Harris (President), Nancy Perry (President-elect), Terri Thorkildsen (Past-President), Michele Gill (Treasurer), Ji Hong (Secretary), Tim Curby (Representative to APA Council), Dionne Cross Francis (Member-at-large), Robert Klassen (Member-at-large)

**Absent:** Heather Davis (Member-at-large)

**Tech Support:** Wade George (Communication Director)

The following documents were disseminated prior to this meeting: a summary of updates and agenda items from all appropriate committees and EC members, the revised By-Laws based on the vote of the membership, and the Treasurer's running balance sheet.

### ▪ Updates from Harris

- Dr. Jeral Kirwan and Amber Chambers (doctoral student, ASU) have joined the Media Committee to assist George with the Throwback Thursdays.
- No further report from our Program Co-Chairs, Scott and Martin, since the email sent to the EC on 12.8.14.
- Many thanks to Davis for all of her service as MAL; she will come off this position in August and we will elect two new MALs this year.
- George has worked with AERA membership to share announcements across organizations again this year.
- George has created a file structure for contracts, documents, and so on; this will be shared with the EC shortly.
- Taylor and Francis "best article" award: Perry has begun working with Graham on this.

### ▪ Treasurer's Report

Gill reported current budget and running balance (see running balance sheet disseminated prior to this meeting).

### ▪ Nominations and Election Update

Thorkildsen updated the current nomination status. Several people were nominated for member-at-large and president-elect positions, but nominations are needed for the treasurer-elect position. Harris emphasized the importance of personal invitations for this position, and suggested that EC members reach out at least 1-2 people to encourage the nomination/acceptance of nomination. Klassen commented that people might be concerned about their lack of skills to handle financial issues, so we may need a different strategy to advertise this position rather than the current position description for treasurer-elect listing detailed roles and responsibilities. **Gill, Harris,**

**Thorkildsen, and George will discuss more to navigate the best ways and outlets to advertise this position.**

▪ **Fall 2015 EC Retreat**

Hong updated the committee with information about the Fall retreat. It will be held on either Nov. 6<sup>th</sup> – 7<sup>th</sup>, or 13<sup>th</sup> – 14<sup>th</sup>. Perry updated that currently several locations are being considered such as DC, Florida, Scottsdale, Phoenix, Seattle, and San Diego. After this online meeting, EC decided to have a fall retreat Nov. 13<sup>th</sup> – 14<sup>th</sup> in Washington DC (APA central office and Hotel George).

▪ **Taylor & Francis: \$1,000 Student Award**

- Harris opened up discussions about how to handle this award. Harris also commented that this could be added to current award monies or be an opportunity to create something new and meaningful to support students' research. Curby supported the student research award idea. Hong agreed. Thorkildsen suggested the possibility of supporting graduate students who were not selected by the graduate mentoring program. Klassen suggested having a 3-minute dissertation/research competition. George commented that this new award might positively contribute to increased student membership. Cross Francis agreed. Perry raised questions: how will this award be distinguished from other student awards? Are we going to focus on non-dissertation research? Gill noted that this award was not factored in the 2015 budget, so if we implement it this year, it will change the 2015 budget. EC agreed that this cannot be decided today, and will be discussed further at the April EC meeting. **Hong will add this item on the agenda for the April EC meeting.**
- George commented that currently one committee handles both the Pintrich Award and Dissertation Research Grant. Will the same committee handle this new award as well? Or, a new committee will be created? Harris commented that perhaps this new award should not go to the graduate student committee, as they are already doing so much. Forming a new committee might be an option. Perry responded that making a new committee may exhaust our existing resources, and we need to consider the level of commitment. Harris noted that generally the award committees are not too demanding, so it can be a starting point for the service pipeline. Klassen agreed. George commented that there have been comments in the past that there are not many quality service opportunities for students; it might be possible for students to serve here. Thorkildsen commented that if students are involved, then a Chair or the President and/or Secretary will need to manage it. **Hong will add this item on the April EC meeting agenda for further discussions.**
- Harris noted that the cross-committee meeting has been expanded to be a larger reception at both AERA and APA this year; we will recognize all Committees and Committee members and recognize all awardees at the same time and location.

▪ **Taylor & Francis: Free Advertising Space**

Harris commented that free journal advertising space is available in our contract with T&F. There are 8 pages of advertising space per volume. George asked if we can sell those spaces; or,

we might use 4 pages and sell the other 4 pages. Gill questioned if Taylor & Francis will allow us to sell the pages. The logistics need to be clarified with T&F. Cross Francis suggested to use the space to show case Snow award. Other uses for this space were discussed, such as advertising potential future webinars, and soliciting nominations for elections and for other awards. **Harris will communicate with T&F to clarify logistics to use and sell this advertising space. Hong will add this to the April EC agenda for further discussion.**

- **CODAPAR Grant Update**

Harris represents D15 on the CODAPAR grant headed by McCabe (and disseminated prior to this meeting); 7 divisions are participating. A website sharing and promoting science-based/evidence-based approaches across areas of psychology will be developed and will include (1) links to vetted sites (with the process for vetting what is “evidence-based/science-based” clearly spelled out), (2) new material added periodically that is science-based, and (3) a blog space. Harris asked that EC members suggest links to sites that provide information on evidence-based/science-based practices, for inclusion on the website, and that members consider contributing blog entries for the website once it is up. Any members interested in working on this grant should contact Harris. **George will put this in the Digest at some point.** Gill suggested the possibility of advertising it in the EP journal.

- **Duties of Members-at-Large**

Harris asked for any discussion of the description of duties of the MALs shared prior to this meeting; appreciation for this description was expressed. Harris asked if the EC was ready to approve the description of duties for member-at-large. Perry moved to approve the current description, and Gill seconded. Motion passed unanimously. **Thorkildsen will add this to P&P; Hong will add to running P&P changes list.**

- **Updated By-Laws**

No EC members raised issues or identified errors in the updated by-laws disseminated ahead of this meeting. The current version will be publicly posted as new by-laws. **George will post in on the Division 15 website.**

- **Student Membership**

Harris shared the work being done by the Membership Committee to increase student membership, including the initiatives undertaken by the new student members on this committee (see detailed report disseminated prior to this meeting). George commented that the average age for our membership is over 40, so it is important to reach out to universities, departments, or programs to recruit student members. If each of the EC members sends out 5-10 emails to recruit new members, it will help. We will also continue to highlight the benefits of student membership in our weekly digest and all other appropriate outlets. Klassen commented that several European countries (e.g., Finland and Germany) have strong international student membership, and we need to consider recruiting international students more actively (e.g., from Canada, European countries, Australia, and so on). **Harris will send out an email to the membership committee expressing appreciation of their work and effort, and express this interest in international student membership and how our International Affairs Committee might assist as well.**

- **Snow Award Committee: Request to Change the Size and Composition of the Committee**

Elliot, Chair of the Snow Award Committee, and Perry shared a request from this committee to change the size and composition of the committee. Harris clarified that 6 members, including at least three Fellows, are required according to the current by-laws. Change of the size and composition of this committee will require a by-law change as well, and thus a ballot and vote. Perry commented that the committee is too large, given the small number of nominations. A smaller size committee would also be easier to manage and work more efficiently. Harris suggested discussing this further at April EC meeting. **Hong will add this item on the agenda for April EC meeting.**

- **International Relations Committee Report**

Harris opened up discussions by summarizing the data set submitted by the International Relations Committee, along with a thoughtful proposal about recruiting and supporting international members. Thorkildsen commented that there is a central APA international committee as well and the Chair for our international relations committee (Dennis McInerney) is also a member of the APA central committee. There is a global movement to include international members more actively, so we need to consider this seriously. Perry questioned if we can have a session for international members, as ERAI has AERA slots. Harris noted the budget limit and the difficulty of creating a special session for international members. Perry suggested making the content of the sessions more relevant to international audiences. Also, Perry suggested highlighting international connections and eligibility criteria for various opportunities clearly, and welcoming international scholars and students more explicitly. Graduate student seminar tends to have more American students. Thorkildsen mentioned that international students' travel cost is typically higher than that of domestic students, so we need to consider that. Klassen commented that we need to focus on Ph. D. international students, especially from countries where there are good Educational Psychology programs (e.g., Finland and Germany). George suggested the possibility of taking a portion of international membership fees and dedicating those funds toward activities designed/executed by the international affairs committee. Currently, all the membership fees almost entirely go toward domestic initiatives. Cross Francis mentioned the need to clarify what the international relations committee wants: is it publishing more international themes? Or recruiting more international members? Depending on their needs, different approaches will be required. Hong suggested using the T&F \$1,000 student award for international students. Thorkildsen noted that we have diverse EC members: Canadian President and European MAL. **Harris will send an email to the international committee expressing the EC's appreciation for their effort and providing insight into current discussions about the financial limit to support the international committee. Hong will add further discussion of this report on the April EC agenda.**

- **Discussion of Load During Presidential Year**

Harris opened up further discussion, following up from the Summer EC meeting, about the possibility of a 4-year, rather than 3-year, presidential line due to (1) the increasing workload during the presidential year (currently taking 10-20 hours per week) and (2) the lack of

continuity in leadership and limited time to plan longer term initiatives in 3 years. The need to communicate roles during each of the 4 years strategically, if we go in this direction, was noted. Concerns were raised regarding whether or not people would be willing to serve a 4 year term. Other ideas for addressing the load during the Presidential year also need to be discussed, such as having the President-Elect take on more duties during that year. Harris suggested discussing this further at April EC meeting. **Hong will add this item on the April EC agenda.**

▪ **Critical Issues Requested by APA Council**

APA council requested we submit critical strategic issues facing the discipline over the next 5-10 years. Curby asked any additional input or opinions about Davis and Perry's previous responses on critical issues (disseminated prior to this meeting). EC agreed to submit it with any necessary minor revisions. **Curby will edit it and submit to APA Council.**

▪ **Items that were not discussed due to the time limit:**

- Snow Award Committee – request for our input on how to increase nominations. **Hong will add this item on the agenda for April EC meeting**
- Early Career Research Grant Committee – discussion and potential approval of final report guidelines. See Compilation, Appendix F. **Hong will add this item on the agenda for April EC meeting.**
- Best article award structure outline and criteria. **Perry will create a google doc and EC members will provide feedback.**

Meeting adjourned at 2:15pm EST.