

**APA Division 15: Educational Psychology
Executive Committee APA Meeting Minutes
August 4th, 2017, 12:00 – 1:50pm
Marriott Marquis Hotel Woodley Park Room
Washington D.C.**

Submitted by: Ji Hong (Secretary)

Board Members Present: Bonnie Meyer (President), Michael Nussbaum (President-elect), Nancy Perry (Past-President), Carol Connor (Treasurer), Beverly Faircloth (Treasurer-elect), Avi Kaplan (Representative to APA Council), Cynthia Hudley (Member-at-Large), DeLeon Gray (Member-at-Large), Ji Hong (Secretary)

Board Member Absent: Robert Klassen (Member-at-Large)

Information Items

1. Div. 15 Officer Election Result:
 - a. President-Elect: Gale Sinatra
 - b. Vice President: Helenrose Fives
 - c. Secretary: Scott Marley
 - d. Treasurer-Elect: Sharon Tettegah
 - e. Division Rep. to APA Council: Sharon Nichols
2. Updated P&P is posted on Div.15 webpage
3. Upcoming Webinar: Gale Sinatra has agreed to offer a Webinar on Friday, September 15th at 1:00 p.m. Eastern Time.
4. After APA convention, new Treasurer-elect, Sharon Tettegah, will take over the reimbursement work.
5. Marty Carr, 2011 – 2012 Division 15 President and Fellow, died from cancer early in this week on July 30, 2017. She will be greatly missed by the Executive Committee and Division 15 members.
<https://coe.uga.edu/news/2017/08/educational-psychology-professor-marty-carr-helped-children-excel-in-mathematics>

Discussion/Vote Items

1. [VOTE - pending] One of the Early Career Grant winners (Christine Bae - Urban Teacher Resilience Model) recommended by the Early Career Grant Committee was not approved unanimously (N=8 approve, N=1 abstain). Perry moved to approve Christine Bae to be the Early Career Grant winner. Connor seconded. Discussions: Kaplan asked the role of EC vote in the award approving processes. Perry and Connor commented that the committees do the major work, however, since it is related to the budget, EC needs to approve it. After the discussion, EC voted to approve Christine Bae to be the Early Career Grant winner.

2. [VOTES] APA Convention budget reallocation
 - a. Reallocating funds from the EC meetings to the social events because the venues this year and next year will be more expensive than in Denver (basis of our 2017 budgeting) and the social events are important for membership building and networking.
 - b. Authorizing program chairs to reallocate funds within their overall budget for this year. Connor suggested creating one budget line that combines both AERA and APA expenses and allowing program chairs to reallocate funds within their overall budget for this year and future years. Perry seconded. The motion passed unanimously. Faircloth commented that if there is a need for cross-category reallocation, it should be approved by EC .
 - c. Authorizing program chairs to reallocate funds within their overall budget in future years.
 - d. Connor moved to reallocate Program Co-Chairs' unused travel budget to APA expenses for this year only. Hong seconded. The motion passed unanimously.
3. Membership Committee:
 - a. Please recommend the senior scholars who might be willing to write a piece for One-Tip. If you have comments or suggestions for the design or other aspects of the template, please let me know.
 - b. We see an increasing trend in first-year free membership. We must make an effort to retain these members after the free membership period has ended. Many conference attendees from smaller programs or non-US institutions do not make any connections at the conference. Division 15 offers continuous mentoring for early career psychologists, but there is currently no programming for mid-career division members who may not regularly attend the conference. Big conferences tend to cost a lot and offer too little return. We must create a small conference experience within the division. Division-wide social programming may not serve the individuals with no established network. I welcome any suggestions from the EC.
 - c. Perry asked if there is a way to find out the number of Division 15 members who attend APA. Hudley added if we know the total number of attendees and break down number of attendees for each rank/status, it would be very helpful to understand why Division 15 members attend or not attend APA, and how to promote Division 15 members' attendance, especially the mid-career members. Faircloth suggested a session that all Division 15 members can gather and participate community building activities. DeLeon asked how Division 15 can help early career members grow over time. Perry suggested continuing this discussion at the fall retreat. **Action Step:** Nussbaum/Marley will add this in the fall retreat agenda.
4. Program Co-Chairs:
 - a. Increasing program committee budget for APA events from \$9,000 to \$11,660.

- i. \$5,000 for each social + \$1,000 lunch boxes for EC + \$210 lunch for poster award evaluation committee (7 x \$30) + \$450 for poster boards at opening social (if choose to continue)
 - b. The recommended budget increase above may not allow for two *nice* socials if both are held at APA hotels. As suggested by previous chairs, the president can consider:
 - i. Return to hosting one social, following the business meeting, or
 - ii. If two socials are desired then consider holding the first/opening social OFF SITE - perhaps joining with the Grad Seminar Social - and do one big opening social for all Division 15 people. This could save money and consolidate activities so members do not have as many potential conflicts.
 - iii. Perry commented that the opening social can be held off-site, which will reduce expenses, however we need to consider how to manage poster display. Faircloth commented that having opening social onsite might be helpful and easier for people to attend. **Action Step:** Nussbaum/Marley will add this in the fall retreat agenda to continue the discussion.
 - c. Decide on how to advertise international student award and handle applications: The program chairs created an online sign-up page for applicants this year and instructed the applicants to email the committee chair. This might not be the best solution as the committee chair would not have direct access to the sign-up page. The committee should consider designing their own page to streamline the application process and ask Wade to link it to the Division 15 webpage.
- 5. Finance Committee
 - a. When listing donations in an issue of *Educational Psychologist*, NEP, and Div. 15 webpage, we would like to organize contributions in bands associated with amounts rather than focus on exact dollars. Careful consideration of bands that are as inclusive as possible, but offer potential donors with clear guidelines seems important. Accounting for the possibility that some people may give just enough to be included in a particular band (e.g., more \$250 donations than \$900 if the band is \$250-\$1000), we welcome advice on how best to set band widths. Faircloth asked the advantage of using a particular band. Perry suggested having this discussion after receiving donations. For now, we can simply list names without amounts.
 - b. Request for Change in Rules for the Committee Composition: Moving governance of the Finance Committee to the treasurer team is requested. Specifically, we would like to ask for a change that includes past treasurers as people who would be eligible for chairing the Finance Committee. Note below are current P&P and Bylaws relevant to this change. Perry commented that the Chair of the Finance Committee does not need to be the Past President. Any

members of Finance Committee can be the Chair. Also, every committee has ex-officio, which provides continuity and representation.

- i. Current 2017 P&P: Membership of the Finance Committee shall include 4 persons; the current Past-Treasurer (1 year), a former President (3 years) and two additional members appointed by the President with staggered terms (up to 3 years). The President will appoint a Chair from the members, and the Chair will serve for 3 years. The President will appoint a Chair from the Committee membership and no restrictions are placed on this decision regarding roles (i.e., the Chair need not be a Past Treasurer or Past President).
 - ii. Bylaws 2016; Section 12: The Finance Committee shall consist of the current Past-Treasurer for one-year term, a former President for a three-year term, and two additional members appointed by the President with staggered terms up to three years.
 - c. We also recognize that the acting president is ultimately the fiscal agent responsible for the financial welfare of the Division. We have two possibilities to suggest, but the EC may see other alternatives.
 - i. Option A. Chair of Finance becomes a role that changes annually such that the current Past Treasurer serve in this role during their 3rd year as an elected officer. With this option, 3-year terms would be required of at least one other member to ensure continuity in decision-making over time. Also, we recognize that at least one member of the presidential team should serve on the committee.
 - ii. Option B. Chair of Finance be open to any past treasurer who would take on a 3-year term and thus allow for continuity as individuals move out of the treasurer roles. This option would require at least one member of the presidential team in at least an ex-officio role and membership by at least one member of the currently elected treasurer team. Meyer commented that this might not be the best option, and we will keep Bylaws as the way it is for now. Perry added that the committee has the Past Treasurer, who is supposed to be the communication link to the EC. The committee also has another past treasurer (Chris Wolters) who is on for 2 more years and 2 past presidents (Terry, who may rotate off this year, and David, whose on at least this year). It would not be good to have the Chair rotating each year and Chair does not necessarily need to be a past treasurer. Nussbaum suggested discussing how to recruit Finance Committee members at the fall retreat. **Action Step:** Nussbaum/Marley will add this in the fall retreat agenda.
6. Early Career Research Grant Committee: requesting for funding of a third project (Multilevel Modeling and Effect Size in Discipline Related Research – submission file is attached here) Connor commented that currently our budget does not have

enough room to be flexible. Meyer commented that the committee can redistribute fund based on the number of awardees. Perry added that P&P does not specify amount to be granted for each awardee. Hudley suggested announcing the award amount “up to” \$6,000, and let the committee decide number of awardees later. Connor moved not to award the third candidate for the Early Career Research Grant Award this year. Perry seconded. The motion passed unanimously.

Meeting is adjourned at 1:50pm.