

## APA Division 15 Executive Committee Meeting

Friday, August 3, 2012 - 7:00pm - 9:00pm  
 Building/Room: Peabody Orlando Hotel; Atlantic Room

### 1. President's Report, submitted by Marty

**Carr.** Much of the work since last April has been a continuation of on-going work including the development of the first Division 15 conference and continued efforts to increase the visibility of the Division through the use of social media. In addition, recommendations were developed for changes to the bylaws. Specifically, a vote on bylaw changes will be done at the next APA meeting. The vote will allow for electronic voting. It will also be an opportunity for the bylaws to come in line with how current committees are actually functioning. The ad hoc Facebook committee and Website committee need to be disbanded and replaced with a communications director (currently Wade Georgia) and a Media Content Advisor (currently Stephen Tonks). These past few months the focus has been on increasing recruitment at APA and attendance at APA functions. Division 15 will be handing out postcards with information about the division as well as ribbons identifying Division 15 members. The Division leadership needs to continue its focus on increasing membership and retaining new members. This likely will involve finding more ways to involve early career psychologists and graduate students in the functioning of the Division.

### 2. Treasurer's Report, Submitted by Sharon

**Nichols.** Division 15 continues to be in excellent financial standing. As of our Q1 statement (reflecting balance as of March, 2012), we have substantial funds in both our "checking" and "savings" accounts. We have approximately \$517K in our checking and approximately \$452K in our "savings" account (compared to \$434K this time last year). In addition, we have a consistent and high level of

income that is produced by division sponsored publications, primarily *Educational Psychologist*.

Taylor and Francis Student Award: Last year was the first year Taylor and Francis submitted to us \$1,000 to go towards student awards (as per our contractual obligations). I am following up this summer to set up some procedures to ensure we receive this balance annually. With the help of other executive committee members and a local CPA, I have established a preliminary annual budget of all of Division 15's annual expenses/income. This budget will allow the treasurer to better track expenses and to provide the executive committee with better recommendations for the budget approval process for Division 15 sponsored activities throughout the year. Last year, the executive committee approved a treasurer supplies budget of \$2,000 for the year. For the time period of August 15, 2011 through July 1, 2012 I have spent a total of \$391.28 to cover costs of ink, paper, and one consultation with a local CPA. I am requesting a budget of \$2,000 for relevant supplies/activities for the 2012-2013 year. I would like to purchase a scanner to be able to transform more of my paperwork into electronic formats. This will facilitate the transfer of responsibilities from myself to the next treasurer since the 2012-2013 year is my last year as treasurer.

### 3. Secretary's Report, submitted by Helenrose

**Fives.** The executive committee conducted six votes online since our last meeting in April 2012. (1) The Division election ballot included Mike Martinez as a candidate for president. Sadly Dr. Martinez passed away and the ballots had already been sent. Chair of the Nominations committee and Past President moved for us to proceed with the ballot as it was. The motion



was approved. (2) The Memorial Committee requested that the Executive Committee vote to approve their nomination of Robert Glaser for this recognition. The Executive Committee approved this nomination. (3) Helenrose Fives, Secretary moved that the minutes from the April meeting be approved; after minor edits, the motion carried. (4) The Early Career Educational Psychologists Research Awards Committee submitted three candidates to receive this award. The executive committee voted to approve awarding all three candidates. (5) The Executive Committee discussed the motion of paying \$600.00 to have APA Convention services professionally record Koedinger's talk during the conference. Ultimately we decided not to do this. (6) The Executive Committee voted to approve the expenditure of \$800 for the Masterpiece Jazz Band to play at the Division Social Hour at the convention.

#### 4. Highlights for the 2012 Program in Orlando.

Thorndike breakfast with graduate students was very well attended and 35 students attended (typically we expect 20 students for these events).

#### 5. Open Discussion

##### 5.1. Council of Representatives, Tim Urdan reported:

- The Presidential Task Force on Educational Disparities' Report is now available. The report is very interesting and can be found on the APA website.
- Also on the APA website is Psychtest, a clearing house of measures including

measures you might want to use in your research; it is free to APA members.

- A new journal, *Journal of Qualitative Methods*, has been approved by Council. This journal will publish both qualitative research studies and methodological pieces.
- APA Council approved turning one of the journals into "open access." In order to do this and still make a profit this has become an "author pay" journal. This model follows that in other fields (e.g. medicine). Authors will pay approximately \$500.00 to submit and \$1700-3000 if their work is accepted for publication. First journal to go this way is *Archives of Scientific Psychology*. APA anticipates some of its journals moving to this model in the near future.
- Council approved \$3 million dollars for an internship stimulus package. This may be a lesson for Division 15 in how to get money from APA and means that APA will have less money to invest in other initiatives.

#### EXECUTIVE COMMITTEE DISCUSSION AND ACTION ITEMS (8:30-9:30 PM)

**Executive Committee Present:** Marty Carr, President; Judith Meece, President Elect; David Bergin, Past President; Helenrose Fives, Secretary; Sharon Graham, Member-at-large; Anastasia Kitsantas, Member-at-large; Tim Urdan, Representatives to APA Council of Representatives.

#### **Others Present:**

Terri Thorkildsen, Chair Thorndike Committee, Dionne Cross, In-coming Member-at-large

6. **Media Content Advisor.** Stephen Tonks has taken the role of overseeing the communications director with the title Media Content Advisor. This position has been added to the committees list in place of the website and Facebook committees. Facebook and Website ad-hoc committees have been disbanded and replaced with a

communications director (Wade George) and a media content advisor (Stephen Tonks). The two will work with Keith Ransom and other individuals to represent the division.

7. **Reporting Requirement for Grants/Research Awards.** The Executive Committee has voted in the past that recipients of research funding awards (Dissertation Research Award, Early Career Research Award) are expected to complete a final report and that the Chairs of the committees that administer these awards are expected to keep a record of the recipients' progress and include that record in their reports to the Executive Committee. A format for these reports, a letter of expectations to recipients, and the committee tracking format have been drafted and will be shared with the committee chairs.
8. **Executive Committee Retreat Online.** The Executive Committee discussed the possibility of holding the annual fall retreat online if there is nothing pressing that would require a face-to-face meeting. The potential savings can be used to fund the more expensive travel to San Francisco and Hawaii for the 2013 meetings, or to offer support to the Division 15 conference program committee. The Executive Committee decided that we would try out the monthly Google group meeting format and make a decision in the early fall.

### Action Items

9. **Proposals for Changes in Graduate Student Affairs Committee**
- 9.1. **Motion:** Increase the graduate student stipends to \$800.00 for the 2013 conference only, as it is held in Hawaii and cost of travel will be significantly greater. Moved by Bergin, seconded by Urdan, all voting members present were in favor.
- 9.2. **Motion:** Change the Graduate Student Affairs committee structure to include a total of 6 members: the two committee chairs and four members of which two are graduate students. This will require a bylaw change and the Executive Committee will need to vote to put the vote to the membership by reading the proposed change aloud at the General



Business Meeting on Saturday. Moved by Carr, seconded by Bergin; all voting members present were in favor.

10. **The Membership Committee requested action on their proposal to provide one year free membership to new members that includes a hard copy of *Educational Psychologist*.** The Executive Committee discussed the fact that we have already approved free membership, which includes free online access to *Educational Psychologist* for one year and that the free hard copies of *EP* would not be much of an incentive. The executive committee did not move on this request for the reasons stated.
11. **Proposal to Make the Early Career Research Award Committee a Standing Committee.**
- 11.1. **Motion:** To establish the Ad Hoc Committee for Early Career Research Awards as a standing Committee of the division, to make the required changes to the Policy and Procedures manual as described, and to announce this as a bylaw change at the General Meeting to be voted on by the membership. Moved

by Begin, seconded by Carr; all voting members present were in favor.

## 12. Contract renewal for Wade George

**12.1. Motion:** Change responsibilities wording in Wade George's contract from "social media" to "communications management." Moved by Carr, seconded by Bergin, all voting members present were in favor.

**12.2. Motion:** Change language in Wade George's contract to make the time constraints more flexible and reflective of his work. Moved by Carr, seconded by Urdan, all voting members present were in favor.

**12.3. Motion:** To develop a 3-year contract for Wade George contingent upon continued job performance and meeting assigned objectives. Moved by Carr, seconded by Urdan, all voting members present were in favor.

## 13. Proposal from Division 15 Small Conference Committee

**13.1. Requested Motion:** To select a name for the conference. The Division 15 Conference Committee requested that the EC select a name for the conference. The EC reviewed the potential names and discussed options. No motion was made. The EC decided to ask the Division 15 Small Conference Committee to suggest a few names for the EC to vote on in the future.



**13.2. Motion:** The conference will be held at *Eagle Crest Resort*. Moved by Meece, seconded by Carr seconded, all voting members present were in favor.

**13.3. Motion:** To approve estimated budget for conference costs of \$20,000 = \$250 per person for a conservative estimate of 80 attendees. Moved by Bergin, seconded by Carr, all voting members present were in favor.

## 14. Division Secretary Budget Request

**14.1. Motion:** To approve estimated budget of \$250.00 for photocopying General Meeting Agenda and materials and transportation of plaques/certificates. Moved by Bergin, seconded by Graham, 6 votes to approve, one abstention.

## 15. Request for support from the Second Interdisciplinary Summit on Children's Mental Health

**15.1. Motion:** To support the "Second Interdisciplinary Summit on Children's Mental Health" in the amount of \$1000. Moved by Bergin, seconded by Carr, all voting members present were in favor.

## 16. Division Treasurer Budget Request

**16.1. Motion:** to approve the Treasurer's budget of \$2,000 for relevant supplies/activities for the 2012-2013 year. Moved by Bergin, seconded by Graham, all voting members present were in favor.

## Tabled Business for November EC Retreat

1. Potential raise for Wade George upon completion of his first year.

Respectfully submitted,

Helenrose Fives,  
Montclair State University