

## **APA Division 15: Educational Psychology**

### **Executive Committee Meeting Agenda**

**Monday, August 2, 2021; 4-6pm EST**

**Zoom:**

**<https://gmu.zoom.us/j/94587733717>**

[Link to Committee Reports Folder](#)

*\*note as of 7/31/2021: All reports are final and included in folder above*

**In Attendance:** Michelle Buehl, Serena Shim, Helenrose Fives, Marcus Johnson, Doug Lombardi (non-voting), Beverly Faircloth, Jonathan Hilpert, Avi Kaplan, Meghan Ecker-Lyster, Tim Urdan, Michelle Gill, Wade George (Ex-officio)

*Note. Doug and Gwen are non-voting members*

#### **1. Agenda Approved anonymously.**

#### **2. Pintrich Award Winner anonymously approved by email vote before this meeting.**

#### **3. Career Achievement Award Committee Business**

The Chair, Clark, raised issues regarding **how to evaluate nominations:**

##### **3.1. Requiring a nomination letter and CV**

- In Previous years, there was a small pool of nominees. Thus, the committee dropped requiring the nomination letter to increase the number of applicants. However, the committee found it difficult to decide without nomination letter and CV.
- The committee would like to go back to requiring a nomination letter as well as a CV to help review/selection process.
- Michelle Gill made a motion to support the motion to require the letter and CV.
- **Motion to support the requirement of nomination letter and CV for Career Award passed**
  - **Helenrose amended the motion to include that a nomination letter and CV for the Career Achievement letter be required and that the Policy and Procedure Manual is revised to reflect this change.**
    - **All voting members approved the change.**

##### **3.2. Discussion moved on to the award criteria in general.**

- The committee discussed whether the candidate who has been an active participant in the Division should be favored in selection process for an award.
- Helenrose shared that the Division does not have any criteria described in P&P manual but should have (also need to remove the "Thorndike" from the award title).
- Avi stated that clear expectations should be stated in the call.
- Michelle Buehl recommended that the discussion can/should continue this issue once Avi's presidential term begins.

### **3.3. Career Achievement Award Committee asked for the ways to increase the number of nomination**

- The committee chair, Clark Chinn, asked the EC to consider appropriate ways to encourage nominating promising and potential candidates for the award. Could the committee members reach out to the potential letter writers?
- Tim shared the concern for the potential conflict of interest (nominee and the committee members if a committee member allowed to nominate). This also affects the voting process if the member solicited the letter writer.
- Avi shared a possibility that EC carries the responsibility to put together a group of highly qualified individuals. EC can serve as a nomination committee for the Career Award Committee
- **Motion to keep the current policy (i.e., that members of the Career Achievement Award do NOT encourage nominations from specific individuals or reach out to potential letter writers) passed.**
  - **All voting members approved the change.**
- The EC will continue discussion of the role of the EC in award nominations in future EC meeting.

### **3.3. Conflict of interest statement and procedures**

- Michelle shared that Clark Chinn raised points about how the committee handles conflicts of interest.
  - Clark indicated that we are a small community and people know each other, particularly at the level of a career award. If committee members recuse themselves from the process it will make a small committee really fast.
  - Clark suggested going from a 6-person committee to a 7-person committee but that it could also be something that the committee discusses in more moving forward.
- Michelle indicated that conflict of interest could be part of the larger conversation being had across award committees.

### **3.4 How to deal with potential integrity issue or ethical transgression for the nominee or awardee**

- EC members expressed hesitancy in including specific language in public documents, such as the policy and procedures manual. It could put the committee in the role of morality police of sorts. It may be fair to consider integrity issues but not to include that as a task they are responsible for in public documents.
- Bev stated that it is difficult to have a formal policy on integrity verification that is feasible and not-objectionable.
- Gwen stated it is difficult to spell out all possible integrity issue that can arise.
- Doug stated that other organizations are considering this issue. When this issue is brought forward we should seek counsel from others in the division who have been

- involved in those efforts. the policy can address the issues of sexual harassment, racial discriminations etc.
- Committee agreed that we need some policy statement delineating the conditions in which the award can be taken back (e.g., in case of moral wrongdoing).
  - **No action is taken on this issue at this time.**

### **5. Bylaws Discussion (Helenrose Fives)**

- The committee continued the discussion on various items in the bylaws document that need to be revised to be clear and consistent with the APA lawyer's recommendations.
- One item pertained to who would attend APA Council Meeting if a Division Rep to Council is not available for the meeting. EC members agreed that the alternate could be any member of the EC who is a Member or Fellow of APA or a previous Division 15 Representative to Council.
- Helenrose reviewed what requires vote by membership and indicated that it may be better to wait to decide on issues of membership, voting, and who can hold office until after there are to be larger discussions within the EC and Division.
- The APA lawyer indicated that language in the current bylaws to related to “divisional policy” and “actions of the EC” is vague and unclear (current Bylaws Articles IV.2 and IV.4 section 4.). The lawyer recommended that not all actions of the EC be subject to membership approval and that the phrase is too broad.
  - Article IV.2. A clear decision on how to revise the sentence identified as problematic was not identified.
  - Article IV.4 section 4. In response to the problematic language referring to the actions of the EC, two solutions were proposed but a decision was not reached: 1) delete the sentence or 2) revise the sentence to indicate that the actions of the EC regarding the Bylaws are subject to a two-thirds membership vote.
- Helenrose also responded to questions about the use of voting between annual meetings and indicated that the Bylaws need a careful read to remove all references to mailed ballots.
- Another issue discussed pertained to Article V.1 section 1 related to EC nominations. The APA lawyer indicated specific content that should be moved to the Policy and Procedures manual given that the information was more procedural (e.g., procedures for a call for nominations). Content that does need to remain relates to who is eligible for nomination to the EC. Helenrose suggested that language related to membership would need to change after broader discussions among members and the EC.
- Other potential changes previously identified, but not yet fully discussed and decided on, for future deliberation include membership, role of the executive

director, expectations for editors, and having a graduate student member of the EC. EC members were in favor of holding further discussion and action on these items until after the current proposed bylaw changes related to the Council of Rep alternate, presidential-line, and treasurer-line were approved.

## **5. Onboarding**

- Helenrose proposed to have an “onboarding” meeting for those new to EC, allow for an update on current status
- Michelle stated that outgoing or incoming president should meet with new members prior to fall retreat
- This responsibility should be added to the Policy and Procedures manual.

## **6. New Journal Update (4:55)**

- Michelle Buehl shared the email from Sharon Nichols.
- Taylor and Francis is not a viable publisher for new journal; it wants open access with author charges.
- Sharon and Francesca, inaugural editors, are exploring other options at this time, including APA as a possible publisher and other alternatives that do not require article processing fees from authors and a more minor contribution from the division to support a journal.
- APA will be reviewing the proposal to approve the idea of the journal at their October meeting.
- Michelle also reminded the EC previously approved a stipend of \$2500 a year for three years for each co-editor, while they worked to find a publisher. This needs to be communicated to Sharon and Francesca with input from the Treasurer on the specific documentation that is needed.

## **7. Budget update (Jonathan Hilpert) (5:05)**

### **7.1. overview of the Division's finance (Jonathan).**

- Checking: almost \$620,000; Money Market Account: \$260,000 (est. 1% interest)
- Long Term Savings: (Mutual Funds, ETFs) \$621, 000
- 1.8 Million in total assets
- 12% Growth from last report in June
- We meet the APA requirements of having twice our operating expenses in checking, especially given that the conferences costs were lower the last two years due to COVID-19
- Conference expenditures for 2021 are not complete but so far are similar to 2020.

- Transition to QuickBooks will add to ease of access and transparency. Everyone on the EC should have access to the Quickbooks .
- Jonathan noted Wade's role in improving internal treasurer processes and procedures including procedures for disbursements and working with receipts as well as internal monitoring of spending.
- Jonathan noted that APA is now requiring all disbursements related to the conference need to be processed within in 30 days of the conference.
  - Gwen indicated that this needs to be clearly communicated to committee chairs (e.g., Grad Seminar Chairs) and others with conference related expenses.
  - Wade and Doug have been trying to process conference expenses in bulk.
  - Reliance on Clamor for spending also simplifies conference organizing and payment. Jonathan also indicated Wade is taking on more responsibility and the Division needs to make sure he is supported.
    - In the future, we may need to clarification on compensation for contractors and how reimbursements are processed given that there is a different protocol based on a \$100,000 threshold.
    - Jonathan indicated that he will look into this in terms of APA requirements and tax purposes.
- Jonathan recommended defining new responsibilities for the treasurer role, likely in more of an audit capacity, based on the current treasurer responsibilities Wade is taking on. These plans and procedures should be recorded in the policy and procedures manual.
- Jonathan also recommended the division (and Finance Committee) continue discussing the long-term investment strategy. In addition, we should continue improving record keeping process

**7.2. Committee discussed the Race and Diversity Committee request for \$6000 for an in-person event at APA 2022 (5:25)**

- Some portion of the budget is honorarium. Serena asked about the rules regarding paying APA members.
- Gwen indicated that clarification should be sought on who would receive an honorarium (e.g., non-APA/Division 15 members who would not normally be at the conference).
- Jon will find out the APA rules and work with the Race and Diversity Committee to be consistent with the APA rules and the event the committee would like to plan. He suggested that issue be tabled until the fall retreat when there is clarification on what can and cannot be funded. At that time the EC could also revisit the issue of recurring funds built into the budget for each year.

## **8. Approval of grant recipients**

- Michelle moves to approve the three selected grant recipients indicated in the Early Career Grants Committee report.
- Unanimously approved.

## **9. Update from the Communication director (Wade)**

- Strong performance in Q2 related to website traffic, podcasts, and subscribers to Job Board and Weekly Digest
- Areas for improvement: Job Board, *Psychology Today*, Facebook--saturation of the field and advertising limitations

## **10. Educational Psychologist: Greene & Linnenbrink-Garcia**

- Journal performance is strong boasting 2020 Impact Factor of 9.541
- Three special issues are arranged:
  - o 2021 Issue 4: Do Teachers' Emotions, Motivation, and Self-Regulation in the Classroom Affect Students' Educational Outcomes?; Guest Editors: Dr. Fani Lauermann (TU Dortmund University) & Dr. Ruth Butler (Hebrew University):
  - o 2022 Issue 1: Parental Role Construction Leading to Parental Involvement in Culturally Distinct Communities; Guest Editors: Dr. Meca Williams-Johnson (Georgia Southern University) & Dr. Alyssa Gonzalez-DeHass (Florida Atlantic University)
  - o 2022 Issue 2: Educational Responses to a Pandemic: Diverse Lenses on Improving Online Learning Theory, Research and Practice; Guest Editors: Dr. Christine Greenhow (Michigan State University), Dr. Matthew Koehler (Michigan State University), Dr. Charles Graham (Brigham Young University)
- Articles to be considered for the EP article of the year have been forwarded to the Publications Committee for their consideration. The Publication Committee review is underway.
  - o There are procedures related to the EP Article of the Year that need to be added to the Policies and Procedures manual.

## **11. Virtual APA 2021 Convention Division 15 Program (5:45)**

- Michelle briefly overviewed events related to the APA 2021 virtual conference and Division 15's three days of programming
- With respect to business meeting, Michelle raised the possibility of adding a slide or kind words in remembrance of Dr. Bandura.
  - o EC members discussed and decided to have a moment of silence in remembrance of all lost members during this year and invite people to put names in the chat, given that we do not know all members who may have passed away in the last year.

## **12. ad hoc Practice Committee**

- The term of the ad hoc Practice Committee ends at APA 2021 based on the initial appointment. The committee is interested in submitting a proposal to become a standing committee.
- Michelle and Avi (as current president and president-elect) indicated that the Practice Committee should continue as an ad hoc committee until they are able to submit and have a proposal reviewed by the EC.
- A request will be made that current members remain on the committee if they are willing to do so.

## **13. Discussion on the Endorsement of a position statement on Rapid Onset Gender Dysphoria**

- EC members did not see the statement strongly connected to our mission and membership, despite personal feelings in support of the statement, but also expressed not knowing enough to weigh in.
- No official endorsement made.
- Avi pointed to the need for a division policy on candidate endorsements and the endorsement of position statements to clarify some criteria or dimensions by which we evaluate candidates and position statements. Marcus and Michele are currently working on drafting

## **14. Plan for the Future Meetings**

- Avi will reach out to members individually on fall retreat

## **14. Meeting adjourned at (6:04)**